



Discussion & interaction

Introducing an argument

First of all, I am/we are of the opinion that ...
As far as I am concerned, ...
I believe that ...
In my view, ...

Agreeing

I (entirely) agree with you ...
I can see your point.
I couldn't agree with you more.

Disagreeing

I (totally) disagree with you.
That's not how I see it.
I'm not sure.

Interrupting

Excuse me, may I jump in here?
May I add something here?

Asking for someone's opinion

What do you think about ...?
What is your opinion about ...?
What do you think of ...?

Contrasting

In contrast to this, ...
On the contrary, ...
On the one hand, .../On the other hand, ...

Exemplifying / Emphasising

Let me give you an example.
For instance, ...
To show you what I mean, ...

Concluding / Summarising

Summing up, it can be said that ...
Summarising all the points mentioned, I/we come to the conclusion that ...

Giving a presentation

Salutation and introducing the topic

Good morning/Good afternoon/Hello everybody!
Today I would like to give a presentation on .../Today I have come here to tell you .../inform you about ...

Giving an overview

In the first part of my presentation I will present/summarise/explain ...
The second part will be about .../will deal with ... and in the final part of my presentation I will speak about ...

Structuring your presentation

Well, first of all, let me say that ...
Furthermore, I should mention that ...

On top of that, ...
Besides, ...
In addition, ...
We should not forget to mention that ...
I really feel that .../I truly believe that ...
That concludes my first/second point. Now, let's move on to the next one.
Now that we have covered that, let's take a look at ...

Concluding / Summarising

Finally, I would like to ...
Please ask, if you have any further questions.
Thank you for listening!

Presentation feedback sheet

	Yes		No	
Presenter passed the given minimum time limit.	☐		☐	
Presenter created appealing visualisation (<i>if needed</i>).	☐		☐	
	++	+	-	--
Presenter used and referred to visualisation (<i>if needed</i>).	☐	☐	☐	☐
Presenter spoke fluently.	☐	☐	☐	☐
Presenter spoke freely.	☐	☐	☐	☐
Presenter used appropriate words and phrases.	☐	☐	☐	☐
Presenter used new words and phrases from the LanguageBox/VocabBooster.	☐	☐	☐	☐
Presenter pronounced the words properly.	☐	☐	☐	☐
Presenter used linking words and phrases.	☐	☐	☐	☐